



كليات التقنية العليا Higher Colleges of Technology

College	
Contractor Service	

Doc No:	HCT/EHS/SP-005/02
Rev no:	00
Date	Feb-17

Contractor (s) Performance Monitoring - EHS Inspection Sheet

Name of Contractor:

Date :	Weighting (Total 5 Point)	Performance (0-5)	Total (25 Points)	Remarks
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(A) - EHS Management System compliance

1	The contractor have an EHS policy , competence system and comply with HCT's EHS Policy , system elements and all EHS related clauses in the contract	1		0	
2	The contractor ensure that on site working practices and procedures always accord with EHS management system and policy	1		0	
3	The contractor complied with all Legal , Laws and regulations relevant to HCT'EHS Legal register	1		0	
4	Is there commitment and positive culture on EHS issues at all management levels of contractor at the campus site	1		0	
5	The contractor assess subcontractor for EHS policy ,EHS experties and EHS results based on standards	1		0	
Total				0	

(B) - EHS Planning and Procedures

1	The contractor has formal procedures and established practice for implementing EHS programs on site	1		0	
2	The HSE plan provided , implemented and complied with all EHS issues mentioned in the plan on anuall basis	1		0	
3	The contractor has an established system for monitoring EHS aspects at workplace in terms of the of identify and control risks and hazards	1		0	
4	The contractor's staff and workers inform about all incidents, Near Misses in HCT at the earliest to the Health & Safety Senior Officer	1		0	
5	All equipment , plants and materials which contractor plan to engage during implementation of activities in compliance with requirments and guidelines of	1		0	
Total				0	

(C) - EHS Risk Management

1	EHS Risk Assesment conducted on site and provided to Health & Safety Senior Officer	1		0	
2	The contractor comply with HCT's Permit To Work System	1		0	
3	There is safe work method statement and clear safe work instrustion provided	1		0	
4	Effective awareness and communications on basic safety matters and identified hazards on site are provided	1		0	
5	Safety trainings provided to contractor's staff and technicians	1		0	
Total				0	

(D) - Emergency Management & Incident Reporting

1	The contractor's Staff and workers undertaking roles and responsibilities assigned within emergency procedure and plan	1		0	
2	The training and information necessary to recognize, report and respond to emergencies in the campus provided by the contractor	1		0	
3	The contractor's staff know how to raise the alarm , how to notify an emergency ,the correct evacuation procedures for the premises , where the assembly	1		0	
4	The contractor's staff and workers inform about all incidents, Near Misses in HCT at the earliest to the Health & Safety Senior Officer	1		0	
5	The contractor comply with the monthly performance report and incident /accident notification to Health And Safety Seniro Officer at campus	1		0	
Total				0	

Grand Total 0 Out of 100

Prepared by:	Received by Contractor:	Stamp
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90 to 100 - Excellent
75 to 89 - Good
Below 75 - Poor

Note: Copies sent to EHS Unit CS